



## **Membership Plan**

This Membership plan is to serve as a generic timeline of what you and your chapter can do to remain active and get in new members. It can be used year round, not just November and March. The key to ensuring success is that the chapter remain active. Adapt this plan to fit you and your chapter the best

### **Before meeting in October**

1. Choose a RUSH activity (or activities) for the chapter to host
2. Come up with the basic details
  - a. When is going to be?
  - b. Where is it going to be?
  - c. How much is it going to cost?
  - d. Who is the target audience?
  - e. How is it going to be publicized?

### **At first meeting in October**

1. Vote on activities
2. Appoint committee to do all of the final preparations
  - a. Reserve location
  - b. Obtain any materials that may be needed
    - i. DeMolay Literature
    - ii. Petitions
    - iii. Sports equipment
    - iv. Decorations
  - c. Verify advisor coverage
  - d. Send any invitations

### **Between first and second meeting in November**

1. Host event(s)
2. Have friends sign in at events with best contact info, fill out membership applications
3. Begin planning of next event
  - a. When is it going to be?
  - b. Where is it going to be?
  - c. How much is it going to cost?
  - d. Who is the target audience?
    - i. The same potentials?
    - ii. New potential members?



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### **At meetings in November**

1. Read applications
2. Vote on new event
3. Assign committee for new event

### **Throughout November**

1. Get to know potential new members
  - a. At least two chapter members and one advisor.
  - b. Meet with potential and parents.
2. Begin plan of next event(s)
  - a. When is it going to be?
  - b. Where is it going to be?
  - c. How much is it going to cost?
  - d. Who is the target audience?
    - i. The same prospects?
    - ii. New prospects?
- e. How is it going to be different from the last one?

### **Last Meeting in November**

1. Report on investigation(s)
2. Vote on applications that have been investigated
3. Read new application(s)
4. Assign investigation committee(s)
5. Vote on new event
6. Assign committee for new event
7. Pick a day for induction

**Between First meeting in November and November 31st have induction.**